



Ivy Community Service Foundation of Cary, Inc.

2025 Request for Health Grant Proposals

The Ivy Community Service Foundation of Cary (ICSFC) is a 501(c)3 organization with a mission to enhance the quality of life for communities through program development and financial support in the areas of arts, education, economics, family, and health. ICSFC will award 2 mini-grants to nonprofit organizations that provide or expand economic empowerment education or assistance to low-resource individuals or families. Eligible projects must serve individual participants or a collective group in Wake County. These grants are eligible to fund special projects or programs or provide ongoing program support for initiatives that reflect the organization's commitment to community outreach.

Grant proposals are welcome from organizations delivering services in Wake County with a focus on the areas of economic empowerment to foster economic independence and self-sufficiency. Individuals and families served must have demonstrated need and reside within underserved communities. Grant funds can not be used for operational and administrative expenses such as rent, utilities, marketing, staff development, etc.

Up to \$2,000 each will be awarded to 2 agencies submitting fundable proposals. Funding requests must be received by May 3, 2025 at 5:00 p.m. to be eligible for consideration. Grant awards will be announced by May 11, 2025.

The Ivy Community Service Foundation of Cary, Inc. provides support to: Organizations with tax-exempt status under U.S. Internal Revenue Code Section 501(c)(3) and qualified tribal agencies. ICSFC is **unable** to consider grants to:

- Alumni organizations
- Endowments and Trusts
- Fraternal activities



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- Individual schools (private, public, charter, or parochial)
- International organizations
- Memorial grants
- Organizations that restrict participation based on race, religion, gender, or national origin, or whose practices or policies restrict or violate civil rights
- Political action committees, political causes, or candidates
- Religious organizations, unless they are engaged in programs that are non-sectarian, benefit a broad base of the community, and have a separate 501(c)(3) designation

Section 1. GRANTEE REQUIREMENTS

1. Grantees must participate in the Ivy Community Service Foundation, Inc. Annual Day of Giving which will be held on June 1, 2025 at 4:00 PM (program will last approximately one hour). Details for the Day of Giving will be provided to the Grantees once the awards are announced.
2. Grantees must acknowledge the Ivy Community Service Foundation of Cary's support of their program or event in all printed and promotional and materials related to the grant.
3. Grantees are also required to submit a **Final Grant Report** within **60 days** after grant funds are expended describing the funded program or initiative and program outcomes. The final report should also include financial reporting reflecting how grant funds were utilized. Any unexpended grant funds may be carried over beyond the grant period with the written permission of the Ivy Community Service Foundation, Inc, secured prior to the close of the grant period. Otherwise, any unused grant funds must be returned to the Foundation within **thirty (30) days** after the close of the grant period. The grant period begins on the grant award date and ends **twelve (12) months** later.



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Section 2. REVIEW

Requests are reviewed, scored, and ranked by the ICSFC Grants Committee and decisions will be based upon the organization's commitment to providing or expanding access to individuals and communities mentioned above, the quality and impact of the proposed program or initiative and evidence of the organization's community support. Incomplete or late funding requests will not be given consideration. Each section of the grant proposal as outlined in Section 4 of this document will be scored between 0 (minimal or no information provided) and 3 (all information provided and clearly substantiated).

Section 3. QUESTIONS AND ASSISTANCE

For questions and assistance, please email (Subject: Grants Help) to the ICSFC Grants Chairman at grants.icsfc@gmail.com. Please be sure to provide a telephone number with your email.

Section 4. FORMAT AND REQUIREMENTS

Requests should address the following information and be submitted through [this link](#).

****Tips are provided to strengthen your grant proposal.***

1) Organizational Information

- a) Agency name: Provide the name, address, telephone number and web address of the organization.
- b) Contact person: Provide the name, title, telephone number and email address of the organizational contact person.
- c) Mission: State the organization's overall mission.

2) Proposal Information – Provide a description of the proposed program, project, or initiative, including where and how the program will be executed, program goals/evaluation methodology



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and the anticipated number of people who will be served by the program. Also, identify any organizational partners and discuss the overall community impact.

****Tip: A well-written program description and goals section will include strong and innovative program design with procedures and activities that are well-defined, fully explained, and linked to project goals.***

3) **Required Document Uploads** - Please provide the following documents to supplement the grant proposal.

a) Project/Program Budget – Include all committed and requested funding sources for the proposed project or program. Include how ICSCF Funds will be used

b) Organizational Capacity - List of the organization's Board of Directors and a list of the relevant staff members responsible for program delivery (include qualifications)

c) Organization Structure - IRS 501(c)(3) designation/documentation

d) Evidence of organizational support within the community such as a letter of support, commendation or recognition received within the past 24 months. (Maximum of 2 pages)

****Tip: A well-written project/program budget will include a budget that is cost effective and linked to specific project activities and project outcomes. A program budget is not your organization's operating budget or a request to supplement your organizational operating budget.***